



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: November 3, 2025 Time: 7:00 P.M.

1. Call to Order: Council President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:
 - October 6, 2025
7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **October 2025** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 72,183.94
Sewer Operations	\$ 22,773.72
Garbage Operations	\$ 8,224.00
Estimate Payroll & Payroll Taxes, November 2025	\$ 6,300.00
Escrow –RPL (King Spry), UMBT & Ultra Poly 3 (VanCleaf)	<u>\$ 1,249.00</u>
TOTAL	\$110,730.66
8. Golden Property Maintenance Code Appeal: Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property
9. Public Comment: Time allotted – 5 minutes per person
10. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
11. Lower Delaware National Wild and Scenic River: Tara Mezzanotte, from Management Council
 - RESOLUTION REAFFIRMING PORTLAND BOROUGH AS A LOWER DELAWARE NATIONAL WILD AND SCENIC RIVER MUNICIPALITY AND ENDORSING THE ADDITION OF NEW ELIGIBLE SEGMENTS AND THE JACOBY CREEK.
12. Borough Engineer’s Report: Mark Bahnick, Van Cleaf
13. Sewer Committee: Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP Effluent line from River Rd to Delaware River discharge
 - Straw/seed and stone for WWTP

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- Sewer Shut-off's: Acct#321-300 State Street / Acct#79-110 Division Street / #246-406 Pennsylvania Ave / #248-533 Delaware Avenue
14. Streets Committee: Lance Prator, Chair
 - Garage ceiling in house estimates for materials - \$2113.00
 - AMS Crack Sealing \$1,336.50
 - COG-9 blocks @\$40.00 each - \$360.00
 - Approve rental of drivable lift - not to exceed \$2,000.00
 15. Legal: Solicitor Gaul
 16. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 1/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 1/1/2026.
 17. Zoning, Building and Property Maintenance
 - Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)
 18. Portland Borough Authority: Lance Prator, Water Authority Chair
 19. Fire, Safety & Police: Chief Pysher
 - October Police Report
 20. Mayor's Report: Mayor Fischer
 - Report on Community Garden project request to us Borough property
 21. Ordinance Committee:
 22. Portland Community Events Committee:
 23. COG: Lance Prator, Chairman
 24. Community Development & Grant Committee:
 25. Sanitation Committee:
 26. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 - Approval of proposed Borough Budgets for year 2026
 - General, Sanitation and Sewer
 - Advertising of the availability of the proposed Budget for inspection
 27. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 28. Slate Belt Rising: Stephanie Steele
 29. Personnel Committee: Stephanie Steele, Chair
 30. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
 31. Old Business:
 - Public Restroom signage
 - Trailer for speed signs

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- Park and Ride Tree Removal; Repair

32. New Business:

33. Public Comment, Non-Agenda:

34. Executive Session:

35. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.

36. Adjournment:

Next Borough Council meeting(s):

November 24, 2025

December 1, 2025