



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: October 27, 2025

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments**
 6. **Fitzpatrick Lentz & Bubba Representation of LVPC; Waiver of Conflict**
 7. **Action on Minutes**
 - September 22, 2025
 8. **Public Comment:** Time allotted – 5 minutes per person
 9. **PBA appointment:** James Thornton possible appointment to PBA Board
 10. **Plan Slate Belt**
 - Plan Slate Belt general discussion
 - Plan Slate Belt Multi-Municipal Comprehensive Plan Intermunicipal Cooperative Implementation Agreement
 - RFP/Selection for Consultant Services Agreement
 11. **Route 180-Route 611 Updates:** Tara Mezzanotte, Liaison
 - Lower Delaware Wild and Scenic Expansion review; Adoption of Endorsement Resolution
 12. **Borough Engineer's Report:** Mark Bahnick - Van Cleef Engineering
 - COVID Grant Project – Stormwater
 - COVID Grant Project – Sewer
 - Planning Modules – DEP Review – DRBC Review
 - Portland-UMBT Sewer Service intermunicipal Agreement
 - Wastewater Treatment Plant effluent line
 13. **Sewer Committee:** Stephanie Steele-Chair, Lance Prator
 - Commercial and Industrial customer required connection modifications
 - EDMR – January to October 2025
 - Discuss & Update on WWTP effluent line from River Rd to Delaware River discharge.
 - Changing out lightbulbs in WWTP building.
 - Running conduit line from WWTP building to treatment tank for exterior power.

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14. **Streets Maintenance Committee:** Lance Prator-Chair, Bruce Cialfi
 - Garage Ceiling in house estimates for material -\$2,113.00
 15. **Building Committee:**
 - Municipal Ramp/lift-update
 16. **Budget, Finance, Insurance & Cable TV Contract:** S. Steele-Chair, L. Prator, K. Pfeiffer
 - Solicitor Fee increase letter
 - Accident 9/17/2025-\$500.00 deductible (Total \$925.38 – 500.00 deductible) motion to approve.
 17. **Community Development & Grant Committee:** Lisa Prator-Chair, Stephanie Steele
 - Municipal Building ADA Compliant Lift & generator update
 18. **Community Events Committee:** Susan Ivancich, Bruce Cialfi
 19. **Fire, Safety & Police Committee:** Lance Prator-Chair, Stephanie Steele, Lisa Prator
 - Speed Sign trailer update
 20. **Ordinance Update Committee:** Lisa Prator-Chair, Susan Ivancich
 - Ordinance 190 – Burning ordinance
 21. **Personnel, Policy and Procedure Committee:** Stephanie Steele-Chair, Lisa Prator
 22. **Sanitation Committee:** Lance Prator, Bruce Cialfi
 23. **COG:** Lance Prator
 - Minutes of October 22, 2025
 24. **Slate Belt Rising:** Stephanie Steele
 25. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator
 26. **Old Business:**
 - Public Restroom signage update
 27. **New Business:**
 - James Thornton letter – Council
 28. **Correspondence:**
 29. **Public Comment, Non-Agenda:**
 30. **Executive Session:**
 31. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
 32. **Adjournment:**
Next Borough Council meeting(s):
 - November 3, 2025

November 24, 2025