



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: October 6, 2025

Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. Approval of the Meeting Agenda and any Amendments:
 6. Action on Minutes:
 - September 8, 2025
 7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **September 2025** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 20,463.13
Sewer Operations	\$ 17,300.86
Garbage Operations	\$ 8,224.00
Estimate Payroll & Payroll Taxes, October 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, October 2025	\$ 550.00
Escrow –New Demi (VanCleaf), UMBT (VanCleaf)	<u>\$ 3,444.00</u>
<u>TOTAL</u>	<u>\$ 56,281.99</u>
 8. Golden Property Maintenance Code Appeal: Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property
 9. Public Comment: Time allotted – 5 minutes per person
 10. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
 - Liaison – National Park Service – Gateway Community meetings
 - DWGNRA-Gateway Community Program Webinar-Dept of Int. NPS comment consideration
 11. Borough Engineer’s Report: Mark Bahnick, Van Cleaf
 12. Sewer Committee: Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Sewer Inspection Agreement

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- Discussion and enactment of proposed Ordinance (#2025-02) titled “An ordinance of the Borough of Portland, Northampton County, Commonwealth of Pennsylvania, amending Borough Ordinance No. 2008-9, which established rules and regulations for the utilization and operation of the “Borough Sewer System: Amending the manner in which the Borough may conduct inspections of all pretreatment devices and amending reporting procedures for the use of hazardous chemicals.”
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - Sewer Shut-off's: Acct#321-300 State Street/Acct#123-101 Division St./Acct#248-533 Del Ave.
 - Matins Electrical Service- Mixer quote - \$5,325.07
13. Streets Committee: Lance Prator, Chair
- Garage ceiling in house estimates for materials - \$2113.00
 - Street Signs
 - Leaf Vac rental from COG (date)
 - Crack Sealing – blocks (COG)
14. Legal: Solicitor Gaul
15. Subdivision and Land Development (SALDO):
- RPL East, LLC Proposed Subdivision Plan-current deadline 1/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 1/1/2026.
16. Zoning, Building and Property Maintenance
- Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)
17. Portland Borough Authority: Lance Prator, Water Authority Chair
18. Fire, Safety & Police: Chief Pysher
- September Police Report
 - Christopher Molchan-hire part time pending background check (\$24.00/up to 25 hr/wk)
 - Raise the Holiday Pay from \$75.00 to \$100.00 starting in 2026
 - Raise Officers pay rate \$1.00 starting in 2026
19. Mayor's Report: Mayor Fischer
20. Ordinance Committee:
21. Portland Community Events Committee:
- Founders Day – 10/18/25
 - Trick or Treat – 10/25/25
22. COG: Lance Prator, Chairman
23. Community Development & Grant Committee:
- LSA Grant submission for statewide grant – sidewalks (submission fee \$100. Each)
 - Police Car quotes (\$110,435.86) grant submissions
 - Post Foundation Grant Generator Procurement

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24. Sanitation Committee:
25. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 - Committee working on 2026 proposed budget
26. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 - Intergovernmental Cooperative Implementation Agreement possible adoption
 - Resolution #2025-___ Plan Slate Belt Implementation Agreement
 - Email – UMBT withdraw from Plan Slate Belt
27. Slate Belt Rising: Stephanie Steele
28. Personnel Committee: Stephanie Steele, Chair
29. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
30. Old Business:
 - Public Restroom signage
 - Motorcycle Club events
 - Trailer for speed signs
 - Park & Ride – tree root pushing up blocks
 - Randi Snook – Keys
 - Authority letter for pick-up truck
31. New Business:
32. Public Comment, Non-Agenda:
33. Executive Session:
34. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
35. Adjournment:
Next Borough Council meeting(s):
 - October 27, 2025
 - November 3, 2025