



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA-Emergency Meeting
206 Division Street, Portland, PA
Date: December 8, 2025 Time: 7:00 P.M.

1. **Call to Order:** Council President
2. **Council Members Present for Roll Call to Order:**
3. **Others Present:**
4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
5. **Approval of the Meeting Agenda and any Amendments:**
6. **Action on Minutes:**
7. **Public Comment:** Time allotted – 5 minutes per person
8. **Borough Engineer's Report:** Mark Bahnick, Van Cleef
 - Lamtec Transmittal letter, Certification Statement, Checklist – Approval for secretary to sign.
 - Resolution 2025-____: Resolution for Plan Revision for New Land Development
9. **Sewer Committee:** Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP Effluent line from River Rd to Delaware River discharge Update
 - Resolution-2025-____: A Resolution of the Borough of Portland Ratifying Emergency Procurement.
 - Sewer manholes on upper end of State Street
10. **Streets Committee:** Lance Prator, Chair
 - Garage ceiling in house estimates for materials - \$2113.00
11. **Legal:**
12. **Subdivision and Land Development (SALDO):**
 - RPL East, LLC Proposed Subdivision Plan-current deadline 4/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 4/1/2026.
13. **Zoning, Building and Property Maintenance**
 - Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)
14. **Portland Borough Authority:** Lance Prator, Water Authority Chair
15. **Fire, Safety & Police:** Chief Pysher

16. **Mayor's Report:** Mayor Fischer
17. **Ordinance Committee:**
18. **Portland Community Events Committee:**
19. **COG:** Lance Prator, Chairman
20. **Community Development & Grant Committee:**
 - Post Foundation Grant Generator
21. **Sanitation Committee:**
22. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Chair
23. **Plan Slate Belt:** Lance Prator, Stephanie Steele, Heather Fischer
24. **Slate Belt Rising:** Stephanie Steele
25. **Personnel Committee:** Stephanie Steele, Chair
26. **Old Business:**
 - Public Restroom signage
 - Trailer for speed signs
 - Park and Ride Tree Removal; Repair
27. **New Business:**
 - Vinyl Graphics for new vehicles
28. **Public Comment, Non-Agenda:**
29. **Executive Session:**
30. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
31. **Adjournment:**

Next Borough Council meeting(s):

December 22, 2025 (if deemed necessary)

January 5, 2026, Reorganizational and Regular meeting