



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: February 2, 2026

Time: 7:00 P.M.

1. **Call to Order:** Council President

2. **Council Members Present for Roll Call to Order:**

3. **Others Present:**

4. **Announcement of Recording:**

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?

5. **Approval of the Meeting Agenda and any Amendments:**

6. **Action on Minutes:**

- January 5, 2026

7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer

Approve the **January 2026** Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 33,919.05
Sewer Operations	\$ 24,132.03
Garbage Operations	\$ 8,224.00
Estimate Payroll & Payroll Taxes, February 2026	\$ 6,300.00
Escrow – Sewer-UMBTI-Lamtec (VanCleaf)	\$ 521.00
<u>TOTAL</u>	<u>\$ 73,096.08</u>

8. **Golden Property Maintenance Code Appeal:** Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property-tabled until April 6, 2026, meeting.

9. **Public Comment:** Time allotted – 5 minutes per person.

10. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison

11. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council

12. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Lance Prator, Borough Rep

13. **Borough Engineer's Report:** Tyler Evans, Van Cleaf

- COVID Grant Project-Stormwater
- COVID Grant Project – Sewer
- Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement

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14. **Sewer Committee:** Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - EDMR – January 2026
 - WWTP Effluent line from River Rd to Delaware River discharge Update
 - Resolution-2025-____: A Resolution of the Borough of Portland Ratifying Emergency Procurement.
 - Approve Fidelity Bank Term Sheet and Resolution #_____ authorizing small borrowing for capital purposes in the maximum amount of \$125,000.
 - Sewer manholes on upper end of State St-pending
 - Recouping delinquent legal fees

15. **Streets Committee:** Lance Prator, Chair
 - Garage ceiling in house estimates for materials - \$2113.00
 - Snow tires and steel rims for Dodge Pickup for winter, not to exceed \$2,000.
 - Graphics on van and truck week of 2/2.

16. **Legal:** Solicitor Gaul
 - Resolution #____: Resolution Declaring Borough Councilmember offices vacant.

17. **Subdivision and Land Development (SALDO):**
 - RPL East, LLC Proposed Subdivision Plan-current deadline 4/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 4/1/2026.

18. **Zoning, Building and Property Maintenance**
 - Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)

19. **Portland Borough Authority:** Lance Prator, Water Authority Chair

20. **Fire, Safety & Police:** Chief Pysher
 - January Police Report
 - Police Officer pay increases – rate increase \$1.00 per hour and holiday pay increase from \$75.00 to \$100.00.

21. **Mayor’s Report:** Mayor Prator
 - Ramp removal
 - Refiners Church-use of Baseball field on 5/23/26.
 - Towing authorization

22. **Ordinance Committee:**

23. **Portland Community Events Committee:**

24. **COG:** Lance Prator, Chairman

25. **Community Development & Grant Committee:**
 - Post Foundation Grant Generator
 - Municipal Building ADA Compliant ramp/lift

26. **Sanitation Committee:**

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27. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Chair
- Insurance has been placed for 2026 with a premium increase of 9%
28. **Plan Slate Belt:** Lance Prator, Stephanie Steele
- 1-8-2026 meeting information
29. **Slate Belt Rising:** Stephanie Steele
- Brian has left SBR/CALV and taken the Borough manager position in Pen Argyl, so we are in a bit of transition regarding who is managing our program within CALV.
30. **Personnel Committee:** Stephanie Steele, Chair
- Discuss the possibility of hiring someone to help with plowing and grass mowing/weed trimming.
31. **Old Business:**
- Public Restroom signage
 - Trailer for speed signs – no update tabled
 - Park and Ride Tree Removal; Repair-tabled
 - Revisit the section of the 2025-01 Parking Ordinance that pertains to snow emergency.
32. **New Business:**
- Reduction in Council member discussion
 - Salt for residents use
 - Discussion about committee assignments and consolidation of committees.
33. **Public Comment, Non-Agenda:**
34. **Executive Session:**
35. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
36. **Adjournment:**

Next Borough Council meeting(s):

February 23, 2026

March 2, 2026