



Borough of Portland Council Regular & Reorganization Meeting Minutes January 5, 2026

On January 5, 2026, at 7:00 PM, the Borough Council of the Borough of Portland, Northampton County, Pennsylvania, met for a regular & reorganization meeting at the Portland Borough Municipal Building, 206 Division Street, Portland, Pennsylvania.

Prior to the meeting Mayor Prator administered the oath of office to Councilmembers Bruce Cialfi, Lisa Prator and Susan Ivancich.

Call to Order – Mayor Lance Prator called the meeting to order at 7:00 P.M.

Pledge of Allegiance was recited.

Roll Call – Council Members: Stephanie Steele, Bruce Cialfi, Susan Ivancich, Karen Pfeiffer and Lisa Prator were present.

Others Present – Mayor Lance Prator and Borough Secretary/Treasurer-Lori Sliker were present. Also, present were-Borough Solicitor-Michael Gaul, Borough Engineer-Tyler Evans, Chief of Police Todd Pysher, Fire Chief James Potter and residents Hubert McHugh and Pastor Phil Karasiewicz.

Announcement of Recording – Mayor Prator announced that the meeting was being digitally recorded for assistance in preparation of the minutes; and asked whether anyone else, besides the Borough Secretary was recording the meeting. None of the attendees stated they were recording tonight's meeting.

Editor's note: Recording of the meeting by the Mayor, Borough Council members or members of the public are for personal use only, and do not constitute official Borough action, or an official record, unless expressly authorized by specific Borough Council action.

Pastor Phil Karasiewicz thanked Council for everything they do and presided over Council with a prayer.

Resignation of Lance Prator from Borough Council-On December 30, 2025, Lance Prator submitted to the Borough Secretary his written notice of resignation from his Borough Council office, effective January 1, 2026.

A motion was made by Councilmember Stephanie Steele to accept Lance Prator's resignation from Council effective January 1, 2026, seconded by Councilmember Bruce Cialfi. Vote: 4-0-1 (Lisa Prator abstained).

Organization of Council: Mayor Lance Prator presided over the election of the President and the Vice President of the Council.

Mayor Prator asked for nominations for Council President and Council Vice-President

Council President: Councilmember Lisa Prator nominated Councilmember Stephanie Steele for Council President, seconded by Bruce Ciafli. There were no other nominations. Councilmember Stephanie Steele was unanimously elected Council President, with Councilmembers Lisa Prator, Karen Pfeiffer, Stephanie Steele, Bruce Cialfi, and Susan Ivancich voting in favor of her election. Vote 5-0-0; Motion Carried.

Council Vice President: Councilmember Lisa Prator nominated Councilmember Bruce Cialfi for Council Vice President, seconded by Karen Pfeiffer. There were no other nominations. Councilmember Bruce Cialfi

**Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026**

was unanimously elected Council Vice-President, with Councilmembers Lisa Prator, Karen Pfeiffer, Stephanie Steele, Bruce Cialfi and Susan Ivancich voting in favor for his election. Vote 5-0-0; Motion Carried.

The Council election results were as follows:

New Council President: Stephanie Steele

New Council Vice-President: Bruce Cialfi

Mayor Prator handed the meeting over to Council President Steele.

Solicitor Gaul recommended that, for expediency, the following items be added to the meeting agenda:

9A – Health Inspector’s fee

9B – UCC Fee Schedule for 2026 Keller Zoning and Inspections

The new compensation arrangements for the UCC Officer and Health Inspector could be approved prior to Council approving the Resolutions establishing the Borough charges to property owner and businesses for UCC permits and health inspections.

Approval of the Meeting Agenda and any Amendments:

A motion was made by Councilmember Lisa Prator to approve the meeting agenda as posted, with the Solicitor’s recommendation addition, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried

Council Appointments: The Borough Council discussed and took action on the following appointments:

Borough Secretary: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Lori Sliker as Borough Secretary. Vote: 5-0-0; Motion Carried.

Borough Treasurer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Lori Sliker as Borough Treasurer. Vote: 5-0-0; Motion Carried.

Assistant Secretary: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Diann Eden as Assistant Secretary. Vote: 5-0-0; Motion Carried.

Assistant Treasurer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Diann Eden as Assistant Treasurer. Vote: 5-0-0; Motion Carried.

Solicitor: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Cialfi, to appoint King Spry Law Firm–Michael Gaul representing, as Borough Solicitor at the proposed 2026 rates. Vote: 5-0-0; Motion Carried.

Alternate Borough Solicitor: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Fitzpatrick Lentz and Bubba Law Firm–Steve Boell representing, as Alternate Borough Solicitor at the firm’s current rates to the Borough. Vote 5-0-0; Motion Carried.

Borough/Sewer Solicitor: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Cialfi to appoint Fitzpatrick Lentz and Bubba Law Firm–Steve Boell representing, as Borough Sewer Solicitor, at the firm’s current rates to the Borough. Vote: 5-0-0; Motion Carried.

**Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026**

Borough/Sewer Engineer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint VanCleaf Engineering-Tyler Evans representing, Borough Engineer at their current rates to the Borough. Vote 5-0-0; Motion Carried.

Alternate Borough/Sewer Engineer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Ciafli to appoint Ott Consulting-Jeffrey Ott representing, as the Alternate Borough Engineer at the firm's current rates to the Borough. Vote 5-0-0; Motion Carried.

Sewage Enforcement Officer: A motion was made by Councilmember Lisa Prator to appoint Ott Engineering-Jeffrey Ott representing, as the Borough's Sewage Enforcement Officer at the firm's current rates to the Borough, seconded by Karen Pfeiffer. Vote 5-0-0; Motion Carried.

Zoning Officer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Ciafli to appoint Bettina Serfass-Keller Zoning and Inspections as the Borough Zoning Officer at the firm's current rates to the Borough. Vote: 5-0-0; Motion Carried.

Code Enforcement Officer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Bettina Serfass-Keller Zoning and Inspections as the Borough Code Enforcement Officer at the firm's current rates to the Borough. Vote: 5-0-0; Motion Carried.

Building Code Officer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Ciafli to appoint Keller Zoning and Inspections as the Borough Building Code Official at the Borough approved rates. Vote: 5-0-0; Motion Carried.

Uniform Construction Code Officer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Keller Zoning as Uniform Construction Code Officer at Borough approved rates. Vote: 5-0-0; Motion Carried.

Flood Plain Administrator: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Ciafli to appoint Bettina Serfass-Keller Zoning and Inspections as Flood Plain Administrator at the firm's current rates to the Borough. Vote: 5-0-0; Motion Carried.

Vacancy Board Chair: Borough Council does not have any candidates for the position. Solicitor Gaul advised that the position can be filled later if a candidate is found. - Tabled

Recreation of Board Chair: Vacant - Tabled.

Planning Commission: There is one open position. Borough Council does not have any candidates at this time. The position will be advertised in the newsletter and social media.

Zoning Hearing Board: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Hubert McHugh to the Zoning Hearing Board for a 3-year term beginning January 1, 2026 and ending December 31, 2028. Vote: 5-0-0; Motion Carried.

Health Officer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Ciafli to appoint Anita Einolf as Health Officer at a rate to be approved by the Borough Council. Vote: 5-0-0; Motion Carried.

Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026

Right-To-Know Officer: A motion was made by Councilmember Lisa Prator seconded by Councilmember Bruce Cialfi to appoint Lori Sliker as Right-To-Know Officer. Vote: 5-0-0; Motion Carried.

Assistant Right-To-Know Officer: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Diann Eden as Assistant Right-To-Know Officer. Vote: 5-0-0; Motion Carried.

Tax Collection Committee Delegate: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Cialfi to appoint Lori Sliker the Borough's Primary Northampton Tax Collection Committee Delegate. Vote 5-0-0; Motion Carried.

Alternate Tax Collection Committee Delegate: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Lance Prator the Borough's Alternate Northampton Tax Collection Committee Delegate. Vote 5-0-0; Motion Carried.

Council of Governments Representative: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Cialfi to appoint Lance Prator as the Borough's Council of Governments Representative. Vote 5-0-0; Motion Carried.

Alternate Council of Governments Representative: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Bruce Cialfi as the Alternate Council of Governments Representative. Vote 5-0-0; Motion Carried.

Air Liquide Representative: A motion was made by Councilmember Lisa Prator; seconded by Councilmember Bruce Cialfi to appoint Stephanie Steele as the Air Liquide Representative. Vote 5-0-0; Motion Carried.

Alternate Air Liquide Representative: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Cialfi to appoint James Potter as the Alternate Air Liquide Representative. Vote 5-0-0; Motion Carried.

Slate Belt Rising Representatives: A motion was made by Councilmember Lisa Prator; seconded by Councilmember Bruce Cialfi to appoint Stephanie Steele and Lance Prator as the Slate Belt Rising Representatives. Vote 5-0-0; Motion Carried.

Plan Slate Belt Rising Steering Committee: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to appoint Stephanie Steele and Lance Prator as Plan Slate Belt Rising Steering Committee Representatives. Vote 5-0-0; Motion Carried.

Plan Slate Belt alternate representative – A motion was made by Councilmember Lisa Prator, seconded by President Steele to appoint Bruce Cialfi as Plan Slate Belt Rising Steering Committee Alternate Representatives. Vote 5-0-0; Motion Carried.

Emergency Management Coordinator: A motion was made by Councilmember Lisa Prator, seconded by Councilmember Bruce Ciafli to nominate James Potter as the Emergency Management Coordinator. Vote: 5-0-0; Motion Carried.

**Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026**

Bonds for the Borough Treasurer & Assistant Treasurer: President Steele advised that the bonds for Treasurer and Assistant Treasurer through Brown & Brown are renewed yearly. President Steele will review the bonds and check with Brown & Brown as to why the amounts are not the same.

A motion was made by Councilmember Lisa Prator, seconded by Councilmember Karen Pfeiffer to approve the current bonds for the Treasurer (\$900,000.) and Assistant Treasurer (\$750,000.) through Brown and Brown. Vote 5-0-0; Motion Carried.

9A – Health Inspector compensation – Borough compensation to the health inspector shall be increased from \$75.00 to \$100.00 per inspection.

A motion was made by Councilmember Lisa Prator to approve the Borough's compensation to the health inspectors to \$100.00 per inspection, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

9B – UCC Fee Schedule for 2026 Keller Zoning and Inspections

A motion was made by Councilmember Lisa Prator to approve the UCC Fee schedule for 2026-Keller Zoning and Inspections as presented, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

Resolution 2026-01 – Establishing New Permit Fees Under the Building Code:

A motion was made by Councilmember Lisa Prator to adopt Resolution 2026-01 approving the Borough's new permit fees under the Building Code, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Resolution 2026-02 – Resolution Establishing Borough Health License/Inspection Fees

A motion was made by Councilmember Lisa Prator to adopt Resolution 2026-02 Establishing Borough Health License/Inspection Fees, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

Resolution 2026-03 – Resolution Declaring the Office of Borough Tax Collector Vacant and Authorizing and Directing the Borough Secretary to collect the Borough Tax during the pendency of the vacancy in the Office of Tax Collector for the Borough.

A motion was made by Councilmember Lisa Prator to adopt Resolution 2026-03 Declaring the Office of Borough Tax Collector Vacant and Authorizing and Directing the Borough Secretary to collect the Borough Tax during the pendency of the vacancy in the Office of Tax Collector for the Borough, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Board Appointments:

Portland Borough Authority – James Potter appointment expires 12/31/2025 reappointment to another 5-year term 1/1/2026 – 12/31/2030.

A motion was made by Councilmember Lisa Prator to appoint James Potter to the Portland Borough Authority Board for a 5-year term 1/1/2026 – 12/31/2030, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

**Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026**

Planning Commission- Rich Scott appointment expires 12/31/2025 5-year term. 1/1/2025 – 12/31/2029. Mr. Scott advised he will not be able to sit on the Planning Commission Board for another term. **Vacant Seat.**

Bangor Area Commercial and Industrial Development Authority (BACIDA) – Harry “Jack” Bellis appointment expires 12/31/2025- reappointment to another 5-year term 1/1/2026 – 12/31/2030. Mr. Bellis advised Council that he would accept another appointment; however, he would like Council to find a replacement ASAP.

A motion was made by Councilmember Lisa Prator to appoint Harry “Jack” Bellis to the BACIDA Board, as the Borough’s designated representative, for a five (5) year term beginning 1/1/2026-and ending-12/31/2030; seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

BACIDA – Mark Schiavone–Washington Township appointment expires 12/31/2025 – reappoint to a 5-year term 1/1/2026 – 12/31/2030. Washington Township sent correspondence confirming that it nominates Mark Schiavone as its designated representative, and that Mr. Schiavone is willing to serve.

A motion was made by Councilmember Lisa Prator to appoint Mark Schiavone, to the BACIDA Board, as the Washington Township designated representative, for a five (5) year term beginning 1/1/2026 and ending 12/31/2030; seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

Zoning Hearing Board- Hubert McHugh appointment expires 12/31/2025-reappoint 3-year term 1/1/2026 – 12/31/2028. – previously appointed.

Recreation Board– Stephanie Steele appointment expires 12/31/2025 reappointment to another 3-year term 1/1/2026 – 12/31/2028-Tabled.

Action on the Meeting Minutes of December 1, 2025: President Prator asked if there were any corrections or changes to the meeting minutes of December 1, 2025. No corrections were requested.

A motion was made by Councilmember Karen Pfeiffer to approve the December 1, 2025, Council meeting minutes as presented, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Action on the Meeting Minutes of December 8, 2025: President Prator asked if there were any corrections or changes to the meeting minutes of December 8, 2025. No corrections were requested.

A motion was made by Councilmember Bruce Ciafli to approve the December 8, 2025, Council meeting minutes as presented, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

Secretary/Treasurer Report:

The Secretary presented the December 2025 Financial Report for review/approval.

The Borough Secretary advised that the Sewer & Garbage Operations amounts had been mistakenly reversed and are corrected to state: Sewer \$22,135.73 and Garbage \$8,224.00.

Bills Presented for Payment:

Borough Operations	\$ 27,928.85
Sewer Operations	\$ 22,135.73
Garbage Operations	\$ 8,224.00
Estimate Payroll & Payroll Taxes, January 2026	\$ 6,300.00
Escrow–Dunkin (VanCleeef), RPL East (King Spry)	\$ 1,468.00
<u>TOTAL</u>	\$ 66,056.58

Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026

Transfer \$35,000.00 from Real Estate Fund to the General Fund to cover expenses.

A motion was made by Councilmember Lisa Prator to approve the December 2025 Financial Report, as revised, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

A motion was made by Councilmember Lisa Prator to pay the Borough bills as revised, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

A motion was made by Councilmember Lisa Prator to transfer \$35,000.00 from the Real Estate Fund to the General Fund to cover expenses, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Golden Property Maintenance Code Appeal- President Steele advised the appeal hearing should be tabled until the April 6, 2026, Council Meeting. Mr. Golden was not present.

A motion was made by Councilmember Karen Pfeiffer to table the Golden Property Maintenance Code appeal hearing until the April 6, 2026, Council meeting, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Public Comment: none

Route I80-Route 611 Updates: Tara Mezzanotte

Mayor Prator advised there were no updates at this time. Several Councilmembers had experienced incidents at the Rt. 611 one light—President Steele stated that these should be reported to Ms. Mezzanotte who in turn will report them to DOT.

Lower Delaware National Wild and Scenic River: no update

Liberty Water Gap Trail Alliance: Cindy Fish - Mayor Prator advised the next meeting is January 14, 2026.

Borough Engineer's Report - Tyler Evans, Van Cleef

Stormwater Easement update – Mr. Evans advised that the appraisals are in process.

Wastewater Treatment Emergency Repair –Mr. Evans stated they have a clear path to follow for the repair which includes the liner at a cost of \$129,085.00; DEP and Clean Water Program have agreed on this repair. Councilmember Karen Pfeiffer asked if this is a permanent solution; Mr. Evans responded yes, it is a long-term permanent solution. Mr. Evans advised they requested a 60 or 90-day extension on the emergency permit and they received a 45-day extension; Council is concerned the emergency permit will expire and they will not receive another extension. Council reviewed the current account balances and discussed various loan options; President Steele will reach out to Fidelity regarding a traditional loan or line of credit. Solicitor Gaul advised that Fitzpatrick, Lentz and Bubba should be contacted to assist with the loan process and the emergency resolution; President Steele will reach out to Steve Boell. Mayor Prator read a response to Council from the mini grant through Lower Delaware River which Councilmember Lisa Prator applied for; the grant was not approved. Solicitor Gaul reviewed some of the loan procedures with Council and he advised that FLB should be consulted. Council discussed the COVID grant for the screens which has some money leftover which could be used for either another set of screens or requesting to change the left-over monies to help with the effluent line. If all the documents and loan information can be obtained prior to the next scheduled meeting, a special meeting can be arranged. President Steele will speak to Steve Boell tomorrow and then speak to Fidelity to see what the options are. When the permit expiration date is approaching, Mr. Evans will request another extension.

Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026

Sewer Committee – Stephanie Steele

Commercial and Industrial customer required connection modifications – no update
Proposed Borough and Township Intermunicipal agreement on Sewer Service- no update
WWTP Effluent line from River Rd to Delaware River discharge- previously discussed.
Sewer manholes on upper end of State St-evaluate for damage & repair - tabled.
Transfer \$20,000.00 from the General Real Estate Fund to the Sewer Fund.

A motion was made by Councilmember Lisa Prator to transfer \$20,000.00 from the General Real Estate Fund to the Sewer Fund in the form of a loan-to be repaid, seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Streets Committee:

Garage ceiling in house estimated materials - \$2,113.00 - Tabled
Mayor Prator stated the streets department had a meeting to discuss two complaints and the current storms; streets will be marked out to help with the plowing. Chief Potter advised that some sidewalks were not shoveled this past storm and they were icy in some areas. President Steele asked Chief Pysher to have an officer make a list of properties so a friendly reminder can be sent to the owners.

Tyler Evans left at 8:38 P.M.

Legal: none – Solicitor Gaul requested that the Borough Council hold an Executive Session at 9:00 PM to discuss a legal matter with he and his partner.

Mayor Prator asked what the procedure is if Council wanted to reduce the number of council members; Solicitor Gaul highly recommended a review of the number of council members; he will research how to implement the reduction if Council decides to do so. Council will consider and discuss it at the next meeting.

Councilmember Lisa Prator asked about reducing the number of Committee's to two subcommittees such as 1. Personnel and 2. Operations. President Steele advised that they can review the committee list and consider the consolidations.

Subdivision and Land Development (SALDO):

RPL East, LLC Proposed Subdivision Plan -current deadline April 1, 2026.
RPL East, LLC Proposed Planned Industrial Park Plan-current deadline April 1, 2026.

Zoning, Building and Property Management:

Municipal Building Ramp Replacement – no update
Slate Hills Enterprise (SHE) – no update

Portland Borough Authority: no update

Fire, Safety, Police:

December Police Report-Chief Pysher reviewed his December Police report with the Council; he advised he added 2 additional calls since the report went out in the packet.

Police Officer pay increases–rate increase \$1.00 per hour and holiday pay increase to \$100.00 effective Monday, January 12, 2026. After some discussions it was tabled until the February meeting. Officer Molchan is waiting for his uniforms to come in and then he can start. Chief Pysher is concerned that if a car is towed during a snow event should signs be posted. Solicitor Gaul advised that they could research it but once a snow emergency is declared the ordinance states the cars must be moved. In addition, a note could be placed on the car or use a loudspeaker to announce the snow emergency and cars must be moved. President Steele noted

**Borough of Portland Council Regular & Reorganization Meeting Minutes
January 5, 2026**

that without a move in/out permit, it is difficult to know who the vehicles belong too and a lot of tenants do not have our alert system.

Mayor's Report:

Mayor Prator was sworn in by Judge Alicia Zito. The Borough and the Authority need updated information for the one call (RAVE) systems for use during emergencies.

Executive Session:

A motion was made by Councilmember Bruce Cialfi to enter Executive Session at 8:58 P.M. with the Solicitor to discuss legal matters, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

A motion was made by Councilmember Karen Pfeiffer to return from Executive Session at 9:40 P.M., seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Ordinance Committee: none

Portland Community Events Committee: none

COG: Mayor Prator advised that the COG received a \$49,000.00 Statewide LSA grant for 2 light stands with generators.

Community Development & Grant Committee:

Post Foundation Grant Generator – no update

Sanitation Committee: none

Budget, Finance, Insurance & Cable TV Contract:

President Steele advised that the insurance renewals will be due January 19, 2026-She requested that the agenda be amended to include authorization for her to place, sign and pay the renewal of the insurance.

A motion was made by Councilmember Lisa Prator to amend the agenda to add, for the purpose of expediency, under agenda item #35 an item for authorization to place, sign and pay insurance, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

A motion was made by Councilmember Lisa Prator to authorize the Council President to place sign, and pay the Bourgh insurance renewal, seconded by Councilmember Karen Pfeiffer. Vote 5-0-0; Motion Carried.

Plan Slate Belt:

Professional Services Agreement & Agreement to pay municipal contributions towards the cost of the Plan Slate Belt Multi-Municipal Comprehensive Plan implementation project. Solicitor Gaul advised he reviewed both documents and the Borough's contribution will be \$2500.00 (\$600.00 per year for 4 years).

A motion was made by Councilmember Karen Pfeiffer to approve the Agreement to pay municipal contributions towards the cost of the Plan Slate Belt Multi-Municipal Comprehensive Plan Implementation project, including the proposed professional services agreement between Bangor Borough and Hailstone, seconded by Councilmember Lisa Prator. Vote 5-0-0; Motion Carried.

