



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: March 23, 2026

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments**
 6. **Action on Minutes** - none
 7. **Public Comment:** Time allotted – 5 minutes per person
 8. **Borough Engineer's Report:** Tyler Evans - Van Cleef Engineering
 - COVID Grant Project-Stormwater bid packet review, scheduling the project and approval for advertising of the bid
 - COVID Grant Project – Sewer
 - Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service intermunicipal Agreement

Committee #1: Stephanie Steele, Bruce Cialfi

9. **Sewer Committee:**
 - Commercial and Industrial customer required connection modifications
 - WWTP Effluent Line Repair update
 - Permit Extension for WWTP Effluent Line Emergency Repair project.
 - Sewer Manholes on upper end of State Street
10. **Streets/Maintenance Committee:**
 - Garage Ceiling in house estimates for material -\$2,113.00-tabled
11. **Building Committee:**
12. **Fire, Safety & Police Committee:**
 - Supervisor Role Training-May 4-8th-\$834.00
 - Safewood Designs – 4' Detention Bench without back \$1,335.00 + \$550.00 S&H

Committee #2: Stephanie Steele, Karen Pfeiffer

13. **Budget, Finance, Insurance & Cable TV Contract:**

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14. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
15. **Grants:**
 - Generator Grant report due 5/30/2026
 - Draft Invitation to Bid
 - Draft Bid Specifications
 - Municipal Building ADA Compliant Lift
 - CF CPFICDS Grant application process for ramp replacement-\$33,742.00.
 - Ramp quotes and spreadsheet for review and discussion
16. **Personnel Committee:**
17. **Policy/Procedures and Ordinance Committee:**
 - Bangor Borough Ordinance-Residential rental unit & Landlord Registration

Committee #3: Lisa Prator, Bruce Cialfi (Susan Ivancich-alternate)

18. **Community Events Committee:**
19. **Community Development:**
End of Committee Reports
20. **COG:** Lance Prator, Alternate-Bruce Cialfi
21. **Mayor's Report:** Lance Prator
 - Updated resident information: \$161.00 each (borough/authority share)
21. **Plan Slate Belt (regional comp plan):** Stephanie Steele, Mayor Prator, Bruce Cialfi
 - Plan Slate Belt flyer: Community Conversation about Zoning
22. **Slate Belt Rising Steering Committee (SBR):** Stephanie Steele, Lance Prator
23. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator
24. **Old Business:**
 - Speed Limit sign trailer-new 4x4 speed sign trailer \$200.00
 - Park and Ride Tree Removal; Repair
25. **New Business:**
26. **Public Comment, Non-Agenda:**
27. **Executive Session:**
28. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
29. **Adjournment:**
 - **Next Borough Council meeting(s):**
April 6, 2026 April 27, 2026