



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: April 6, 2026

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - February 23, 2026
 - March 2, 2026
 7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **March 2026** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 27,978.60
Sewer Operations	\$ 38,568.09
Garbage Operations	\$ 8,635.20
Estimate Payroll & Payroll Taxes, April 2026	\$ 6,300.00
Escrow – Dunkin – (VanCleaf)	<u>\$ 376.00</u>
<u>TOTAL</u>	<u>\$ 81,857.89</u>
 8. **Golden Property Maintenance Code Appeal:** Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property.
 9. **Public Comment:** Time allotted – 5 minutes per person.
 10. **Garden Site:** Heather Fischer
 11. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 12. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 13. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
 14. **Borough Engineer's Report:** Van Cleaf Engineering
 - COVID Grant Project-Stormwater update
 - COVID Grant Project – Sewer update
 - Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement

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15. **Sewer Committee:** Stephanie Steele, Bruce Cialfi
 - Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP Effluent line from River Rd to Delaware River discharge Update
 - WWTP-update on plant operations
 - Sewer Shut-off's: Acct#269-305 Crestmont Rd / Acct#314-415 Delaware Avenue / Acct#248-533 Delaware Ave.

16. **Streets Committee:** Stephanie Steele, Bruce Cialfi
 - Street Sweeper-April 23 & 24, 2026

17. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi
 - Municipal Building Ramp/Lift Replacement
 - Generator update
 - Slates Hills Enterprise (SHE)

18. **Fire, Safety & Police:** Chief Pysher
 - March Police Report
 - Safewood Designs-4' Detention Bench \$1,335.00+\$550.00 S&H – LST Funds
 - PHL request for Borough to approve payment to KS State Bank for truck payment due June 1 from the Fire Tax Account-\$20,000.00.
 - \$7,000.00 towards Fire Department Insurance payment – LST Funds

19. **Legal:** Solicitor Gaul

20. **BACIDA**
 - Schiavone / Washington Twp inquiry regarding term clarification

21. **Subdivision and Land Development (SALDO):**
 - RPL East, LLC Proposed Subdivision Plan-current deadline 7/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 7/1/2026.

22. **Portland Borough Authority:** Mayor Prator, Water Authority Chair

23. **Mayor's Report:** Mayor Prator

24. **COG:** Mayor Prator, Chairman

25. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
 - Easter Egg Hunt – update
 - Founders Day – October 17th

26. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant report due 5/30/2026 – discussion/update
 - Municipal Building ADA Compliant Lift – discussion/update

27. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
 - Council approve letter to be sent out to residents re: Ordinance 159

28. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Karen Pfeiffer

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29. **Personnel Committee:** Stephanie Steele, Karen Pfeiffer
- Committee recommending hourly increases for the following:
 - Lori Sliker current \$20/hour, increase to \$21/hour
 - Fred Farleigh current \$15/hour, increase to \$16/hour
 - Diann Eden current \$17/hour, increase to \$18/hour
 - Recommending Council to consider hiring Brian Labar as additional street/maintenance worker \$20/hour, up to 15 hours per week on an as needed basis.
30. **Policy/Procedures/Ordinance Committee:** Stephanie Steele, Karen Pfeiffer
31. **Plan Slate Belt:** Mayor Prator, Stephanie Steele, Bruce Cialfi
- Public meeting with Hailstone Economic, April 27th at 7:00 PM-Social Hall
32. **Slate Belt Rising:** Stephanie Steele
- Slate Belt wide litter clean up – April 18th
33. **Old Business:**
- Speed Limit sign trailer-new 4x4 speed sign trailer \$200.00
 - Park and Ride Tree Removal; Repair
 - JD Tractor and Ford Pickup-Municbid
34. **New Business:**
- 2025 Kirk Summa Audit – authorization to sign and pay Kirk Summa \$10,000.00 for the audit.
35. **Public Comment, Non-Agenda:**
36. **Executive Session:**
37. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
38. **Adjournment:**

Next Borough Council meeting(s):

April 27, 2026

May 4, 2026