



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: June 1, 2026

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - May 4, 2026
 7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **May 2026** Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 22,974.50
Sewer Operations	\$ 16,922.62
Garbage Operations	\$ 8,635.20
Estimate Payroll & Payroll Taxes, June 2026	\$ 6,300.00
Escrow	\$ 0.00
<u>TOTAL</u>	<u>\$ 54,832.32</u>
 8. **Golden Property Maintenance Code Appeal:** Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property.
 9. **Public Comment:** Time allotted – 5 minutes per person.
 10. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 11. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 12. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
 - April Meeting Minutes
 13. **Borough Engineer's Report:** Van Cleef Engineering
 - COVID Grant Project-Stormwater bid discussion-update
 - Possible award of Construction Contract
 - COVID Grant Project – Sewer update
 - Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement

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- Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Approval of Signal Service - Traffic Signal Maintenance Agreement
 - Approval of PENNDOT TSMA
 - TE160 form – Dunkin Donuts
14. **Sewer Committee:** Stephanie Steele, Bruce Cialfi
- Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP Effluent line repair change order request \$7,663.30
 - WWTP-update on plant operations
 - Sewer Shut-off's: Acct#282/705 Hillcrest Drive, Acct#269/305 Crestmont Rd, Acct#59/529 Delaware Ave., Acct 246/405 Pennsylvania Ave.
 - JD Tractor discussion
 - 100 Gallon Storage Tank – WWTP – not to exceed \$1000.00 for tank & materials to install.
15. **Executive Session:** Storm Sewer Project
16. **Streets Committee:** Stephanie Steele, Bruce Cialfi
- May 13, 2026, Maintenance Meeting notes & Work Hours Notification Process
 - Work Order spreadsheet
 - Weed Wacker – FS 94 Gasoline Grass Trimmer - \$429.99
 - Truck discussion
17. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi
- Municipal Building Ramp/Lift Replacement update
 - Generator update
18. **Fire, Safety & Police:** Chief Pysher/Chief Potter
- May Police Report
19. **Legal:** Solicitor Gaul
20. **Subdivision and Land Development (SALDO):**
- RPL East, LLC Proposed Subdivision Plan-current deadline 7/1/2026. Received an offer of extension through Sept 1, 2026. Borough Council to review and vote on extension.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 7/1/2026. Received an offer of extension through Sept 1, 2026. Borough Council to review and vote on extension.
21. **Portland Borough Authority:** Mayor Prator, Water Authority Chair
22. **Mayor's Report:** Mayor Prator
23. **COG:** Mayor Prator, Chairman
24. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
- Founders Day – October 17th – update
 - Memorial Day / Fourth of July Parade update
 - July 4th flyer
 - 2027 Norco Hotel Tax Grant – applications accepted through July 10th

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25. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant
 - Municipal Building ADA Compliant Lift
26. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
27. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Karen Pfeiffer
28. **Personnel Committee:** Stephanie Steele, Karen Pfeiffer
29. **Policy/Procedures/Ordinance Committee:** Stephanie Steele, Karen Pfeiffer
30. **Plan Slate Belt:** Mayor Prator, Stephanie Steele, Bruce Cialfi
31. **Slate Belt Rising:** Stephanie Steele
32. **Old Business:**
 - Park and Ride Tree Removal; Repair
33. **New Business:**

J.K. Thornton email discussion
Lower Mount Bethel Township BACIDA Representative resignation-R. Grucela
Lower Mount Bethel Township BACIDA Representative new appointment-Christopher Cook.
Borough Office Printer – 2 types – not to exceed \$700.00 plus S&H if applicable
34. **Public Comment, Non-Agenda:**
35. **Executive Session:** Personnel
36. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
37. **Adjournment:**

Next Borough Council meeting(s):

June 22, 2026

July 6, 2026