



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: May 4, 2026

Time: 7:00 P.M.

-
1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Resolution:**
Resolution #2026-__ Appointing James Kelly Thornton to Vacant Office on Borough Council. Brief recess for the swearing in of James Kelly Thornton as Councilmember.
 7. **Action on Minutes:**
 - April 6, 2026
 8. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **April 2026** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 48,139.00
Sewer Operations	\$ 14,663.61
Garbage Operations	\$ 8,635.20
Estimate Payroll & Payroll Taxes, May 2026	\$ 6,300.00
Escrow (Dunkin-CDR Maguire/VanCleaf)	<u>\$ 1,951.00</u>
<u>TOTAL</u>	<u>\$ 79,688.81</u>

Transfer \$75,000.00 from the Real Estate Account to the General Account to cover expenses.
 9. **Golden Property Maintenance Code Appeal:** Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property.
 10. **Public Comment:** Time allotted – 5 minutes per person.
 11. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 12. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 13. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
 14. **Borough Engineer's Report:** Van Cleaf Engineering
 - COVID Grant Project-Stormwater bid discussion-update

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA

Date: May 4, 2026

Time: 7:00 P.M.

- Possible award of Construction Contract
 - COVID Grant Project – Sewer update
 - Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement
 - Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Approval of a Contractor Traffic Signal Maintenance Agreement
 - Approval of Application for Traffic Signal Approval
 - TE160 form – Dunkin Donuts
15. **Sewer Committee:** Stephanie Steele, Bruce Cialfi
- Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP Effluent line from River Rd to Delaware River discharge Update
 - WWTP-update on plant operations
 - Sewer Shut-off's: Acct#269-305 Crestmont Rd / Acct#32-300 State St. / Acct#99-104 Ruth St. / Acct.#2-300 Delaware Ave / Acct#246-406 Pennsylvania Ave / Acct.#248-533 Delaware Ave.
16. **Streets Committee:** Stephanie Steele, Bruce Cialfi
- April 20, 2026, Maintenance Meeting notes
 - Work Order sample
 - Troy Bartron quote – Parking Lot - \$5,550.00
 - AMS quote – Crack Sealing - \$9,210.00
 - Zero turn mower seat replacement-not to exceed \$650.00
 - Hilltop - Zero turn mower quotes
17. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi
- Municipal Building Ramp/Lift Replacement update
 - Generator update
18. **Fire, Safety & Police:** Chief Pysher/Chief Potter
- April Police Report
 - Safewood Designs-4' Detention Bench \$1,335.00+\$550.00 S&H – LST Funds
 - Orion Flares 2 cases quote - \$141.88 + \$119.00 S&H-\$260.88
19. **Legal:** Solicitor Gaul
- Resolution #2026-____, Resolution Authorizing Sale of Surplus Borough Property Through Public Electronic Auction.
20. **Subdivision and Land Development (SALDO):**
- RPL East, LLC Proposed Subdivision Plan-current deadline 7/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 7/1/2026.
21. **Portland Borough Authority:** Mayor Prator, Water Authority Chair
22. **Mayor's Report:** Mayor Prator
- Mayor's Report
23. **COG:** Mayor Prator, Chairman

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA

Date: May 4, 2026

Time: 7:00 P.M.

24. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
 - Founders Day – October 17th – update
 - Fourth of July Parade update
25. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant report due 5/30/2026
 - Municipal Building ADA Compliant Lift
26. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
27. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Karen Pfeiffer
28. **Personnel Committee:** Stephanie Steele, Karen Pfeiffer
29. **Policy/Procedures/Ordinance Committee:** Stephanie Steele, Karen Pfeiffer
30. **Plan Slate Belt:** Mayor Prator, Stephanie Steele, Bruce Cialfi
31. **Slate Belt Rising:** Stephanie Steele
 - Project Proposals for 2026-2027
32. **Old Business:**
 - Speed Limit sign trailer-new 4x4 speed sign trailer \$200.00
 - Park and Ride Tree Removal; Repair
33. **New Business:**
 - Hot water heater-Borough Building – East Lawn - 6 gallon regular unit \$345.78 or 2 gallon on demand \$199.02
34. **Public Comment, Non-Agenda:**
35. **Executive Session:**
36. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
37. **Adjournment:**

Next Borough Council meeting(s):

June 1, 2026

June 22, 2026