



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: July 6, 2026

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - June 1, 2026
 7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **June 2026** Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 35,510.99
Sewer Operations	\$ 61,470.03
Garbage Operations	\$ 8,635.20
Estimate Payroll & Payroll Taxes, July 2026	\$ 6,300.00
Escrow (RPL, Dunkin & Ultra Poly 3)-VanCleaf, King Spry	\$ 3,073.00
<u>TOTAL</u>	<u>\$114,989.22</u>
 8. **Golden Property Maintenance Code Appeal:** Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property.
 9. **Public Comment:** Time allotted – 5 minutes per person.
 - Craig LaBarre-burning outside of ordinance hours
 - Kay Bucci – property maintenance concerns
 - Earl Siple-no parking signs on Northampton Street & speed bumps
 10. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 11. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 12. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
 13. **Borough Engineer's Report:** Van Cleaf Engineering
 - COVID Grant Project-Stormwater discussion-update
 - Borough Financing
 - COVID Grant Project – Sewer update

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- Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement
 - Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Approval of Signal Service - Traffic Signal Maintenance Agreement
 - Approval of PENNDOT TSMA
 - TE160 form – Dunkin Donuts
14. **Sewer Committee:** Stephanie Steele, Bruce Cialfi
- Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP-update on plant operations
 - Payment Application #1-Eastern Environmental Contractors-\$134,225.50
 - Riordan Materials-screen equipment - \$19,900.00
 - Penn Power Systems quote - \$3,821.63
 - Sewer Shut-off's: Acct# / address
15. **Streets Committee:** Stephanie Steele, Bruce Cialfi
16. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi
- Municipal Building Ramp/Lift Replacement update
 - Generator update
17. **Fire, Safety & Police:** Chief Pysher/Chief Potter
- June Police Report
 - Police Holiday Pay from \$75.00 to \$100.00.
18. **Legal:** Solicitor Gaul
- BACIDA Board membership limitations/Lower Mount Bethel Township Request for appointment of Christopher Cook.
 - Resolution establishing a policy & procedure for the management of Borough Non-Police staff.
 - Brodt Property Donation Inquiry
 - Resolution amending safe/disposition procedure for Truck.
19. **Subdivision and Land Development (SALDO):**
- RPL East, LLC Proposed Subdivision Plan-current deadline 9/1/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 9/1/2026.
20. **Portland Borough Authority:** Mayor Prator, Water Authority Chair
- Gateway Antenna-Chief Potter
 - Intermunicipal Agreement between Borough & UMBT-Police to cover Authority property-Chief Potter
21. **Mayor's Report:** Mayor Prator
22. **COG:** Mayor Prator, Chairman
23. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
- Founders Day – October 17th – update
 - Fourth of July Parade update

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- 2027 Norco Hotel Tax Grant – applications due July 10th
- 24. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant
 - Municipal Building ADA Compliant Lift
- 25. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
- 26. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Karen Pfeiffer
 - Bank made system upgrades – Merchant platform
- 27. **Personnel Committee:** Stephanie Steele, Karen Pfeiffer
- 28. **Policy/Procedures/Ordinance Committee:** Stephanie Steele, Karen Pfeiffer
- 29. **Plan Slate Belt:** Mayor Prator, Stephanie Steele, Bruce Cialfi
 - See last meeting information in packet with zoning worksheet.
- 30. **Slate Belt Rising:** Stephanie Steele
- 31. **Old Business:**
 - Park and Ride Tree Removal; Repair
 - Resident Information form-shared cost with Water Authority not to exceed \$200.00
- 32. **New Business:**
 - Kirk Summa interim audit not to exceed \$4,000.00.
- 33. **Public Comment, Non-Agenda:**
- 34. **Executive Session:**
 - Personnel
- 35. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
- 36. **Adjournment:**

Next Borough Council meeting(s):

July 27, 2026

August 3, 2026