



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: August 24, 2026

Time: 7:00 P.M.

-
1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments**
 6. **Action on Minutes** – July 27, 2026
 7. **Public Comment:** Time allotted – 5 minutes per person
 8. **Borough Engineer's Report:** Tyler Evans - Van Cleef Engineering
 - COVID Grant Project-Stormwater project update
 - Main Street Storm Sewer Replacement Phase 2 (Remainder of Main St. Storm Replacement Project) Grant Funding Opportunities.
 - COVID Grant Project – Sewer
 - Process payment application #1-\$134,225.50 for Eastern Environmental Contractors and invoice #000375127-\$19,990.00 to Riordan Materials. Grant funds received.
 - Lamtec Sewer Connection
 - Portland-UMBT Sewer Service intermunicipal Agreement
 - Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Approval of a Contractor Traffic Signal Maintenance Agreement
 - Approval of Application for Traffic Signal Approval
 - TE160 form – Dunkin Donuts

Committee #1: Stephanie Steele, Bruce Cialfi

9. **Sewer Committee:**
 - Commercial and Industrial customer required connection modifications
 - EDMR – Jan-July 2026-not available
 - DABCO letter requesting extension
 - Riordan Materials Division–Membranes quotes 1st quote-\$102,009.70 / 2nd quote-\$145,926.90
10. **Executive Session:** Legal
11. **Streets/Maintenance Committee:**

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA

Date: August 24, 2026

Time: 7:00 P.M.

12. **Building Committee:**

13. **Fire, Safety & Police Committee:**

- Bench is installed

Committee #2: Stephanie Steele, Karen Pfeiffer

14. **Budget, Finance, Insurance & Cable TV Contract:**

15. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer

16. **Grants:**

- Post Foundation Generator-Shafnisky Electric-General 26 KW LP generator quote \$14,850.00 and \$3,250.00 Service replacement 200 AMP.
- Possible motion to approve quote pending solicitor review.
- Municipal Building ADA Compliant Lift-update & see quote in packet

17. **Personnel Committee:**

18. **Policy/Procedures and Ordinance Committee:**

- Resolution establishing a policy & procedure for the management of Borough non-police staff discussion.
- Parking Ordinance 2025-01 discussion/review

Committee #3: Lisa Prator, Bruce Cialfi (Susan Ivancich-alternate)

19. **Community Events Committee:**

- Founder's Day, 10/17/2026. 12:00 PM – 5:00 PM
- Halloween, 10/31/2026, 4:00 PM – 6:00 PM
- Tree Lighting, 11/29/2026, 6:30 PM – 8:00 PM, rain date? 12/6/2026

20. **Community Development:**

- Properties in town-repairs or cleaning up debris-K. Pfeiffer

End of Committee Reports

21. **COG:** Lance Prator, Alternate-Bruce Cialfi

22. **Mayor's Report:** Lance Prator

23. **Plan Slate Belt (regional comp plan):** Stephanie Steele, Mayor Prator, Bruce Cialfi

- Review email from Hailstone and Zoning Districts excel sheet in packet
- August meeting info in packet

24. **Slate Belt Rising Steering Committee (SBR):** Stephanie Steele, Lance Prator

- End of this NPP year is 9/30, then new calendar yr NPP starts
- Portland Auto has submitted a facade application

25. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator

- August 19, 2026, minutes

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA

Date: August 24, 2026

Time: 7:00 P.M.

-
26. **Old Business:**
27. **New Business:**
28. **Public Comment, Non-Agenda:**
29. **Executive Session:**
30. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
31. **Adjournment:**
- Next Borough Council meeting(s):** September 14, 2026 September 28, 2026