



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: September 14, 2026 Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - August 3, 2026
 - August 14, 2026
 7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **August 2026** Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 24,288.04
Sewer Operations	\$ 14,818.10
Garbage Operations	\$ 9,230.20
Estimate Payroll & Payroll Taxes, September 2026	\$ 6,300.00
Escrow (King Spry-Dunkin, RPL)	\$ 201.50
<u>TOTAL</u>	<u>\$ 54,837.84</u>
 8. **Golden Property Maintenance Code Appeal:** Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property-tabled until September 14, 2026.
 9. **Public Comment:** Time allotted – 5 minutes per person.
 - Kay Bucci – Enforcement of Ordinances & Toll Bridge Commission
 - Holly O'Brien-Vacating end of Hazen Street
 10. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 11. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 12. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Mayor Prator, Borough Rep
 13. **Borough Engineer's Report:** Van Cleef Engineering
 - COVID Grant Project-Stormwater- update
 - Main Street Storm Sewer Replacement Project Payment Application #1-\$39,150.00-Approval to sign Grant Payment Request form and submit payment request form for grant reimbursement.

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- COVID Grant Project – Sewer update
- WWTP Mechanical Fine Screen Replacement Project payment application #2 - \$7,064.50 approval of final payment.
- WWTP Costars membranes Riordan Quote 1- \$102,009.70 Quote 2 - \$145,926.90
- Membrane: grant/purchase funds not to exceed \$30,000.00 from Borough/Sewer funds
- Discuss/Approval for Borough President to sign application for WWTP Membrane submission for grant reimbursement.
- Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement
- Indemnity Agreement
- Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
- Approval of Signal Service - Traffic Signal Maintenance Agreement
- Approval of PENNDOT TSMA
- TE160 form – Dunkin Donuts

14. **Sewer Committee:** Stephanie Steele, Bruce Cialfi

- Commercial and Industrial customer required connection modifications
- Proposed Borough and Township Intermunicipal Agreement on Sewer Service
- WWTP-update on plant operations
- DABCO Manhole letter
- Sewer Shut-off's: Acct# 248 / 533 Delaware Avenue
- Request for Sewer Service reservation

15. **Executive Session** – legal matters

16. **Streets Committee:** Stephanie Steele, Bruce Cialfi

- Frist Energy LED Street light agreement
- Post & Signs-Reliable \$1,706.00 – liquid fuels.
- Leaf Pick-Up
- 6 Ton Weight Limit Sign (Delaware Avenue) -12 x 24" - \$28.50
- Groundworks update-Groundworks representative

17. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi

18. **Fire, Safety & Police:** Chief Pysher/Chief Potter

- August Police Report
- Police Holiday Pay from \$75.00 to \$100.00.
- 2025-01 Parking Ordinance
 - Handicap Parking Request
 - Discuss no trucks on Delaware Avenue/local delivery only
 - No Parking Northampton Street (Siple house – Main Street)

19. **Legal:** Solicitor Gaul

- Resolution establishing a policy & procedure for the management of Borough Non-Police staff.
- Draft Resolution #____ Consenting to limited one-time waiver of section 5 of the first amended and restated intermunicipal agreement solely with respect to the Borough of Portland's appointment of Christopher Cook as Lower Mount Bethel Township's designated representative to the Board of the Bangor Area Commercial and Industrial Development Authority.

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20. **Subdivision and Land Development (SALDO):**
 - RPL East, LLC Proposed Subdivision Plan-current deadline 11/30/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 11/30/2026.
21. **Portland Borough Authority:** Mayor Prator, Water Authority Chair
 - Gateway Antenna-update
 - Intermunicipal Agreement between Borough & UMBT-Police to cover Authority property-update
22. **Mayor's Report:** Mayor Prator
23. **COG:** Mayor Prator, Chairman
 - August 26, 2026, meeting minutes
24. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
 - Founders Day\Halloween\Tree Lighting-updates
25. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant
 - Shafnisky Electrical Quote-generator - \$18,100
 - Modern Gas Quote \$2,400.00
 - Municipal Building ADA Compliant Lift/Ramp
 - 101 Mobility Ramp Quote - \$52,974.50
 - 101 Mobility Lift Quote - \$77,805.00
26. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
27. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele, Karen Pfeiffer
 - Discuss accepting online payments for fees other than sewer/sanitation. RE: permit fees, fines and tax certifications.
28. **Personnel Committee:** Stephanie Steele, Karen Pfeiffer
29. **Policy/Procedures/Ordinance Committee:** Stephanie Steele, Karen Pfeiffer
30. **Plan Slate Belt:** Mayor Prator, Stephanie Steele, Bruce Cialfi
 - 9/3/2026 meeting information in packet.
31. **Slate Belt Rising:** Stephanie Steele
32. **Old Business:**
33. **New Business:**
 - Solicitation/peddling within the Borough
 - Public restroom vandalized – picture in packet
34. **Public Comment, Non-Agenda:**
35. **Executive Session:**

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36. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**

37. **Adjournment:**

Next Borough Council meeting(s): September 28. 2026 October 5, 2026