



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: September 28, 2026

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments**
 6. **Action on Minutes:** August 24, 2026
 7. **Public Comment:** Time allotted – 5 minutes per person
 8. **Borough Engineer's Report:** Tyler Evans - Van Cleef Engineering
 - COVID Grant Project-Stormwater project update-Project 90% complete.
 - Change Order #1-\$12,390.00 Quantity adjustment of Concrete, Pipe and Asphalt installed.
 - Main St. Storm Sewer Replacement Payment Application #2-\$316,359.00-Approval to sign Grant Payment Request Form and submit payment request for grant reimbursement.
 - Main St. Storm Sewer Replacement Payment Application #3-\$39,501.00. Approval to sign Grant Payment Request Form and submit payment request for grant reimbursement.
 - COVID Grant Project – Sewer update
 - Lamtec Sewer Connection
 - Portland-UMBT Sewer Service intermunicipal Agreement
 - Dunkin Donuts Indemnity Agreement re: Traffic Signal Modifications
 - Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Traffic Signal Maintenance Agreement (TSMA)- (Between Borough/PennDOT)
 - TE160 form – Dunkin Donuts

Committee #1: Stephanie Steele, Bruce Cialfi

9. **Sewer Committee:**
 - Commercial and Industrial customer required connection modifications
 - EDMR – July and August 2026
 - Sampling Manhole notices to install-motion for FLB to send letters out to PIP Industrial-commercial properties.

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10. **Executive Session:** Legal
11. **Streets/Maintenance Committee:**
- Leaf Vac rental– October 27–30th OR November 3-6th
 - Groundworks Quote for Delaware Avenue - \$12,721.17
12. **Building Committee:**
13. **Fire, Safety & Police Committee:**
- Police Holiday Pay from \$75.00 to \$100.00

Committee #2: Stephanie Steele, Karen Pfeiffer

14. **Budget, Finance, Insurance & Cable TV Contract:**
15. **Sanitation Committee:** Stephanie Steele, Karen Pfeiffer
16. **Grants:**
- Post Foundation Generator-update
 - Municipal Building ADA Compliant Lift-update
17. **Personnel Committee:**
18. **Policy/Procedures and Ordinance Committee:**
- Resolution establishing a policy & procedure for the management of Borough non-police staff.

Committee #3: Lisa Prator, Bruce Cialfi (Susan Ivancich-alternate)

19. **Community Events Committee:**
- Founder's Day, 10/17/2026. 12:00 PM – 5:00 PM
 - Resolution #___authorizing a one-day exception to Ordinance #201, prohibiting the consumption of alcohol in public places in the Borough.
 - Halloween, 10/31/2026, 4:00 PM – 6:00 PM
 - Tree Lighting, 11/29/2026, 6:30 PM – 8:00 PM
20. **Community Development:**
- Properties in town-repairs or cleaning up debris update

End of Committee Reports

21. **COG:** Lance Prator, Alternate-Bruce Cialfi
- September 23, 2026 Meeting Minutes
22. **Mayor's Report:** Lance Prator
23. **Plan Slate Belt (regional comp plan):** Stephanie Steele, Mayor Prator, Bruce Cialfi
24. **Slate Belt Rising Steering Committee (SBR):** Stephanie Steele, Lance Prator
25. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator

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26. **Old Business:**

27. **New Business:**

28. **Public Comment, Non-Agenda:**

29. **Executive Session:**

30. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**

31. **Adjournment:**

Next Borough Council meeting(s):

October 5, 2026

October 26, 2026