



Borough of Portland Special Council Meeting Minutes August 14, 2026

On August 14, 2026, at 5:00 PM, the Borough Council of the Borough of Portland, Northampton County, Pennsylvania, met for a special council meeting at the Portland Borough Municipal Building, 206 Division Street, Portland, Pennsylvania.

Call to Order – Council President Stephanie Steele called the meeting to order at 5:00 P.M.

Pledge of Allegiance was recited.

Roll Call – Council Members: Stephanie Steele, President, Bruce Cialfi, Karen Pfeiffer, and Susan Ivancich were present in person. Lisa Prator and J. Kelly Thornton-absent

Others Present – Borough Secretary/Treasurer-Lori Sliker and Mayor Lance Prator were present. Also, present-Borough Engineer-Michael Nolf and Hubert McHugh. Sewer Solicitor Steve Boell-FLB joined by zoom. Borough Solicitor-Michael Gaul was absent.

Announcement of Recording –President Steele announced that the meeting was being digitally recorded for assistance in preparation of the minutes; and asked whether anyone else, besides the Borough Secretary was recording the meeting. None of the attendees stated they were recording tonight's meeting.

Editor's note: Recording the meeting by the Mayor, Borough Council members or members of the public is for personal use only, and does not constitute official Borough action, or an official record, unless expressly authorized by specific Borough Council action.

Approval of the Meeting Agenda and any Amendments:

President Steele asked if there were any amendments to the agenda. No amendments were requested.

A motion was made by Councilmember Bruce Cialfi to approve August 14, 2026, agenda, as presented, seconded by Councilmember Karen Pfeiffer. Vote 4-0-0; Motion Carried.

Action on the Meeting Minutes: none

Public Comment: none

Borough Engineer's Report – Van Cleef Engineering

Mr. Nolf provided Council with a brief overview of the Costar's Program and explained how the program works.

COVID Grant Project-Stormwater- bid update-Mr. Nolf stated that Joao & Bradley were the only contractor to bid on the project; the total cost \$382,620.00. Mr. Nolf made Council aware that there was a minor change on item #16–end wall; which was sent out to the prospective contractors. President Steele advised that a spread-sheet showing all the bills paid for this project was sent out to Council.

Grant/match total-\$500,000.00

Construction cost-\$382,620.00

Remaining \$ 42,380.00

Review Costar bids and possible award of Construction Contract

A motion was made by Councilmember Karen Pfeiffer to accept the bid for the storm water project, contingent upon Solicitor review, seconded by Councilmember Bruce Cialfi. Vote 4-0-0; Motion Carried.

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Solicitor Boell advised that he reviewed the contract while Council was discussing it and the contract appears ok to approve tonight for signatures.

Councilmember Karen Pfeiffer revised the motion to accept the bid for the storm water project and approved the Council President to sign the contract, seconded by Councilmember Bruce Cialfi. Vote 4-0-0; Motion Carried.

Steve Boell left zoom at 5:21 PM.

Lisa Prator arrived at 5:21 PM

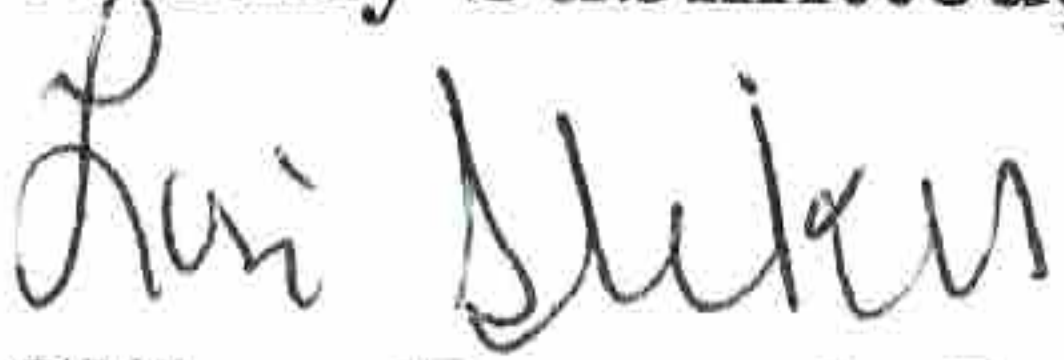
Mr. Nolf advised that the traffic signal maintenance agreement and TE160 should be put back on the agenda. President Steele stated they have not heard anything from Dunkin or the contractor. Mr. Nolf will reach out to Christine Troxell at CDR to get an update. Mr. Nolf asked if a signal maintenance contractor has been found and what the status of the agreement is. President Steele stated that Solicitor Gaul was working with the contractor to see about making some contract changes; an update will have to come from the Solicitor.

Adjournment:

A motion was made by Councilmember Karen Pfeiffer to adjourn the meeting at 5:28 P.M., seconded by Councilmember Bruce Cialfi. Vote 5-0-0; Motion Carried.

Reminder: Next meetings: **Monday, August 24, 2026**
 Monday, September 14, 2026

Respectfully Submitted,



Lori Sliker, Borough Secretary

