



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: November 2, 2026 Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - September 18, 2026
 - September 28, 2026
 - October 5, 2026
 7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **October 2026** Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 21,450.38
Sewer Operations	\$ 32,391.87
Garbage Operations	\$ 8,671.35
Estimate Payroll & Payroll Taxes, October 2026	\$ 6,300.00
Escrow (CDR Maguire/VanCleaf)	\$ 1,821.72
<u>TOTAL</u>	<u>\$ 70,635.32</u>
 8. **Public Comment:** Time allotted – 5 minutes per person.
 - Dawn Feld-Parking
 9. **Route 180-Route 611 Updates:** Tara Mezzanotte, Liaison
 10. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 11. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Mayor Prator, Borough Rep
 12. **Borough Engineer's Report:** Van Cleaf Engineering
 - COVID Grant Project-Stormwater update
 - Motion to approve payment to Joao & Bradley for Payment Application #1 in the amount of \$39,150.00
 - Motion to approve payment to Joao & Bradley for Payment Application #2 in the amount of \$316,359.00
 - Discussion-letter from Authority-storm drain/water line repair

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- Authorization for VanCleaf to prepare an application for the Statewide Local Share Account Grant for the 2027 Main Street Storm Sewer Replacement Project. Due November 30, 2026.
 - COVID Grant Project – Sewer update
 - Motion to approve payment to Riordan Materials in the amount of \$102,009.70 for the membrane invoice #26-767-E and Eastern Environmental Final Payment Application #2 in the amount of \$7,064.50.
 - Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement
 - Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Traffic Signal Maintenance Agreement (TSMA)- (Between Borough/PennDOT)
 - TE160 form – Dunkin Donuts
 - Dunkin Indemnity Agreement
13. **Sewer Committee:** Stephanie Steele, Bruce Cialfi
- Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP-update on plant operations
 - Discuss Responses RE: Nov & Sampling Manhole notices
 - EDMR – September 2026
 - Discuss possible Payment Plan option-see packet
 - Sewer Shut-off's: Acct# 59 / 529 Delaware Avenue
14. **Executive Session** – legal matters – 7:45 PM
15. **Subdivision and Land Development (SALDO):**
- RPL East, LLC Proposed Subdivision Plan-current deadline 11/30/2026. Received an offer of extension through 2/28/2027. Borough Council to review and vote on extension.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 11/30/2026. Received an offer of extension through 2/28/2027. Borough Council to review and vote on extension.
16. **Streets Committee:** Stephanie Steele, Bruce Cialfi
- Groundworks Quote for Delaware Avenue - \$12,721.17
 - Utility Services Group, Inc for Delaware Avenue - \$25,000.00
 - Discuss quotes and possible motion to approve pending solicitor and liquid fuels reviews.
17. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi
18. **Fire, Safety & Police:** Chief Pysher/Chief Potter
- October Police Report
 - LSA Grant money for Fire Company PPE received. Motion to authorize payment to reimburse Portland Hook & Ladder \$85,891.00.
19. **Legal:** Solicitor Gaul
- Resolution establishing a policy & procedure for the management of Borough Non-Police staff.
 - Agenda Restriction Law - Sunshine Act
 - 2027 Solicitor Fees
 - 115 State Street Tax Assessment Status

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20. **Budget, Finance, Insurance & Cable TV Contract:**
 - 2027 Tax Levy and Fees
 - Approval of proposed Borough Budgets for year 2027
 - General, Sanitation and Sewer
 - Advertising of the availability of the proposed Budget for inspection
21. **Portland Borough Authority:** Mayor Prator, Water Authority Chair
 - Gateway Antenna
 - Proposed License Agreement for Antenna Placement.
22. **Mayor's Report:** Mayor Prator
23. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
 - Tree Lighting-November 29, 2026 @ 6:30 PM
24. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant – purchase order sent
 - Municipal Building ADA Compliant Lift/Ramp-update
 - 101 Mobility Ramp Quote - \$52,974.50
25. **Plan Slate Belt:** Next meeting 11/5/2026 7:00 PM – Bangor Borough
26. **Old Business:**
27. **New Business:**
 - See resident email
28. **Public Comment, Non-Agenda:**
29. **Executive Session:**
30. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
31. **Adjournment:**

Next Borough Council meeting(s): November 23, 2026 December 7, 2026