



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: October 5, 2026

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - September 14, 2026
 7. **Secretary/Treasurer Report:** Lori Sliker, Treasurer
Approve the **September 2026** Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 28,114.68
Sewer Operations	\$ 20,312.94
Garbage Operations	\$ 8,635.20
Estimate Payroll & Payroll Taxes, October 2026	\$ 6,300.00
Escrow (King Spry/VanCleaf)	\$ 320.50
<u>TOTAL</u>	<u>\$ 63,683.32</u>

Transfer \$60,000.00 from the Real Estate Account to the General Account to cover expenses.

Transfer \$50,000.00 from the Real Estate Account to the Sewer Fund to cover expenses-Loan.
 8. **Public Comment:** Time allotted – 5 minutes per person.
 9. **Route 180-Route 611 Updates:** Tara Mezzanotte, Liaison
 10. **Lower Delaware National Wild and Scenic River:** Tara Mezzanotte, from Management Council
 11. **Liberty Water Gap Trail Alliance:** Cindy Fish, Resident Rep. & Mayor Prator, Borough Rep
 12. **Borough Engineer's Report:** Van Cleaf Engineering
 - COVID Grant Project-Stormwater- update
 - Main Street Storm Sewer Replacement Project
 - COVID Grant Project – Sewer update
 - WWTP Mechanical Fine Screen Replacement Project
 - Lamtec Sewer Connection – DEP Sewage Planning Module Review
 - Portland-UMBT Sewer Service Intermunicipal Agreement

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- Resolution #____: Authorizing the Execution and Submission of a Traffic Signal Maintenance Agreement and future modifications to the Agreement, and future Applications for Traffic Signal Approval to the Department of Transportation.
 - Dunkin Indemnity Agreement
 - Traffic Signal Maintenance Agreement (TSMA)- (Between Borough/PennDOT)
 - TE160 form – Dunkin Donuts
13. **Sewer Committee:** Stephanie Steele, Bruce Cialfi
- Commercial and Industrial customer required connection modifications
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - WWTP-update on plant operations
 - Discuss Responses RE: Nov & Sampling Manhole notices
 - Sewer Shut-off's: Acct# 248 / 533 Delaware Avenue
14. **Executive Session** – legal matters
15. **Streets Committee:** Stephanie Steele, Bruce Cialfi
- Repair of Delaware Avenue/authorization to contract/ approval of cost.
 - Motion not to exceed \$13,200.00 after solicitor review.
 - Leaf Vac Nov 3-6 or Nov 10-13 available-\$75.00 per day
16. **Zoning, Building and Property Maintenance** Stephanie Steele, Bruce Cialfi
17. **Fire, Safety & Police:** Chief Pysher/Chief Potter
- September Police Report
18. **Legal:** Solicitor Gaul
- Resolution establishing a policy & procedure for the management of Borough Non-Police staff.
 - BACIDA waiver-Upper Mount Bethel Township response
 - Draft Resolution #___ Consenting to limited one-time waiver of section 5 of the first amended and restated intermunicipal agreement solely with respect to the Borough of Portland's appointment of Christopher Cook as Lower Mount Bethel Township's designated representative to the Board of the Bangor Area Commercial and Industrial Development Authority.
19. **Subdivision and Land Development (SALDO):**
- RPL East, LLC Proposed Subdivision Plan-current deadline 11/30/2026.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 11/30/2026.
20. **Portland Borough Authority:** Mayor Prator, Water Authority Chair
- Gateway Antenna-update
 - Intermunicipal Agreement between Borough & UMBT-Police to cover Authority property-update
21. **Mayor's Report:** Mayor Prator
22. **Portland Community Development & Community Events Committee:** Lisa Prator, Bruce Cialfi
- Founders Day\Halloween\Tree Lighting-updates
 - Resolution authorizing exception to open container prohibition
 - Possible closure of Park and Walk or other public areas for Founders Day

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23. **Grant Committee:** Stephanie Steele, Karen Pfeiffer
 - Generator Grant update
 - Municipal Building ADA Compliant Lift/Ramp-update
 - 101 Mobility Ramp Quote - \$52,974.50
24. **Plan Slate Belt:** Mayor Prator, Stephanie Steele, Bruce Cialfi
25. **Old Business:**
26. **New Business:**
27. **Public Comment, Non-Agenda:**
28. **Executive Session:**
29. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
30. **Adjournment:**

Next Borough Council meeting(s): October 26, 2026 November 2, 2026